


### **Equality Impact Assessment (EqIA) form: Initial impact assessment**

If an officer is undertaking a project, policy change or service change, then an initial impact assessment must be completed and attached alongside the Project initiation document.

#### **EqIA Titular information:**

Date:	28 July 2022
Service:	Place and Growth (Delivery & Infrastructure)
Project, policy or service EQIA relates to:	Twyford Neighbourhood Plan – Consultation and Examination
Completed by:	Ben Davis (Growth and Delivery Team, Planning Policy Officer)
Has the EQIA been discussed at services team meeting:	Yes
Signed off by:	 <b>Trevor Saunders</b> <b>Assistant Director Planning Service</b>
Sign off date:	16 <sup>th</sup> August 2022

#### **1. Policy, Project or service information:**

This section should be used to identify the main purpose of the project, policy or service change, the method of delivery, including who key stakeholders are, main beneficiaries and any associated aims.

<p><b>What is the purpose of the project, policy change or service change, its expected outcomes and how does it relate to your services corporate plan:</b></p>
<p>Neighbourhood planning gives communities the power to develop a shared vision for their area. Neighbourhood plans can shape, direct and help to deliver sustainable development, by influencing local planning decisions as part of the statutory development plan.</p> <p>Twyford Parish Council has prepared a draft neighbourhood development plan for their area.</p>

The report to Executive seeks agreement to publish the draft Twyford Neighbourhood Plan for consultation and to delegate the appointment of an examiner and the submission of the examination documentation to the Director of Place and Growth in consultation with the Lead Member for Planning and Enforcement. Consultation and examination are required under the regulations governing neighbourhood development plans.

The purpose of the consultation is to seek views on the draft Twyford Neighbourhood Development Plan, which was formally submitted by Twyford Parish Council to Wokingham Borough Council on 15<sup>th</sup> August 2022.

Public consultation on the Twyford Neighbourhood Plan is planned to take place for a minimum period of six weeks, starting from Monday 10<sup>th</sup> October 2022 and ending on Monday 21<sup>st</sup> November 2022.

Other supporting documentation, including the SEA/HRA Screening Determination Statement, also form part of the consultation.

Twyford Parish Council consulted on an earlier draft Neighbourhood Plan in April to May 2022 (Regulation 14).

Public consultation on the recommended version of the Twyford Neighbourhood Plan is a legal requirement under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended). The consultation will be undertaken in line with the principles set out in the council's Statement of Community Involvement (SCI) and all relevant legislation and regulations governing that process, including to reflect latest planning guidance in response to the Coronavirus (COVID-19) pandemic.

If made (adopted), the Twyford Neighbourhood Plan would help shape new development and improve the social, economic and environmental well-being of the neighbourhood area.

**Outline how you are delivering your project, policy change or service change. What governance arrangements are in place, which internal stakeholders (Service managers, Assistant Directors, Members etc.) have/will be consulted and informed about the project or changes:**

The publication of the Twyford Neighbourhood Plan will be undertaken in accordance with the council's adopted Statement of Community Involvement for planning policy consultations but are adapted to reflect latest government advice and guidance regarding Covid-19, including the temporary amendments to Regulation 35 of the Regulations. This will involve sending emails/letters to those registered on the consultation database (Engage), including organisations (general and specific consultation bodies specified in the Regulations), councillors and internal officers. Advertising and further information will be placed on Twyford Parish Council's and Wokingham Borough Council's website and publicised through social and other forms of traditional media to promote the consultation.

Stakeholders including the Assistant Director of Place and Growth and Director of Place and Growth are engaged through the Corporate Leadership Team. Lead Specialists from Growth and Delivery have also engaged with members of the Twyford Neighbourhood Planning Steering Group and Twyford Parish Council and provided policy advice and support on earlier iterations of the neighbourhood plan and supporting documentation.

**Outline who are the main beneficiaries of the Project, policy change or service change?**

The Twyford Neighbourhood Development Plan has been produced by Twyford Parish Council (the qualifying body) with the input of officers in the council's Growth and Delivery team, communities and stakeholders through a previous consultation on a draft plan (under Regulation 14). If made (adopted), the Twyford Neighbourhood Plan would become part of the Development Plan for the parish and therefore be considered alongside the council's planning policies when making decisions on planning applications and help shape how development is managed in their area.

**Outline any associated aims attached to the project, policy change or service change:**

Public consultation on the Twyford Neighbourhood Plan will facilitate engagement in the plan-making process, by providing a further opportunity for individuals and organisations (including statutory and prescribed bodies) to comment on proposals, prior to an examination by an independent person (to be appointed jointly by the council and Ruscombe Parish Council).

The Twyford Neighbourhood Plan, once adopted, will become part of the Development Plan and would help set out a vision and general planning policies for the development and use of land in the area, and in so doing guide decision making on planning applications in the area alongside the council's planning policies.

**2. Protected characteristics:**

There are 9 protected characteristics as defined by the legislation:

- Race
- Gender
- Disability
- Gender re-assignment
- Age
- Religious belief

- Sexual orientation
- Pregnancy/Maternity
- Marriage and civil partnership:

To find out more about the protected groups, please consult the EQIA guidance.

**3. Initial Impact review:**

In the table below, please indicate whether your project, Policy change or service change will have a positive or negative impact on one of the protected characteristics. To assess the level of impact, please assign each group a Positive, No, Low or High impact score:

For information on how to define No, low or high impact, please consult the EQIA guidance document.

If your project is to have a positive impact on one of the protected groups, please outline this in the table below.

For details on what constitutes a positive impact, please consult the EQIA guidance.

Protected characteristics	Impact score	Please detail what impact will be felt by the protected group:
Race:	None	Neutral impact – it is not envisaged that the Twyford Neighbourhood Plan would have any impact upon this group as policies contained in the draft plan provide additional detail to existing policies in the council’s local plans (e.g., Core Strategy and Managing Development Delivery local plans). The group would not be prohibited from reviewing and commenting on the consultation for the Twyford Neighbourhood Plan.
Gender:	None	Neutral impact – it is not envisaged that the Twyford Neighbourhood Plan would have any impact upon this group as policies contained in the draft plan provide additional detail to existing policies in the council’s local plans (e.g., Core Strategy and Managing Development Delivery local plans). The group would not be prohibited from reviewing and commenting on the consultation for the Twyford Neighbourhood Plan.
Disabilities:	Positive	There is likely to be a positive impact.  Policies are included in the Twyford Neighbourhood Plan to maximise opportunities for walking and cycling, green and blue infrastructure and Public Rights of Way (e.g., Policy TW1: Encouraging Sustainable Travel; Policy TW2: Sustainable Accessibility and Mobility). Considerations of factors such as safety, accessibility and infrastructure in future development proposals are likely to benefit those with reduced mobility and physical and visual impairments.

Protected characteristics	Impact score	Please detail what impact will be felt by the protected group:
Age:	Positive	<p>There is likely to be a positive impact.</p> <p>Policy TW12: New Homes – Tenure and Mix of the Twyford Neighbourhood Development Plan sets out a proposed mix of dwelling types, tenures and sizes to address local needs and create balanced, inclusive and mixed communities. An appropriate mix of smaller dwellings in the parish is likely to support older people (wishing to downsize), younger people and first-time buyers. An appropriate mix of larger dwellings in the parish is likely to support current or growing families with children.</p> <p>Policy TW13 of the Twyford Neighbourhood Plan establishes a requirement for a proportion of First Homes to be delivered, which is likely to support first-time buyers and younger people looking to enter the property ladder.</p> <p>Policy TW19 of the Twyford Neighbourhood Plan supports the retention and improvement of early years provision, including nursery and preschool provision.</p> <p>A policy is also included in the Twyford Neighbourhood Plan (Policy TW18: Community Facilities) to protect a number of existing community services and facilities in the parish (listed in the neighbourhood plan), notably Twyford Community Hub, Twyford District Youth &amp; Community Centre, Twyford and District Age Concern Day Centre, as well as valued recreational spaces.</p>
Sexual orientation:	None	<p>Neutral impact – it is not envisaged that the Twyford Neighbourhood Plan would have any impact upon this group as policies contained in the draft plan provide additional detail to existing policies in the council’s local plans (e.g., Core Strategy and Managing Development Delivery local plans). The group would not be prohibited from reviewing and commenting on the consultation for the Twyford Neighbourhood Plan.</p>
Religion/belief:	Positive	<p>There is likely to be a positive impact.</p> <p>A policy is also included in the Twyford Neighbourhood Plan (Policy TW18: Community Facilities) to protect a number of existing community services and facilities in the parish (listed in the neighbourhood plan), notably Twyford Community</p>

Protected characteristics	Impact score	Please detail what impact will be felt by the protected group:
		Hub, Twyford District Youth & Community Centre, St Mary's Church and Hall, Saint Thomas More's Catholic Church and Twyford United Reformed Church.
Gender re-assignment:	None	Neutral impact – it is not envisaged that the Twyford Neighbourhood Plan would have any impact upon this group as policies contained in the draft plan provide additional detail to existing policies in the council's local plans (e.g., Core Strategy and Managing Development Delivery local plans). The group would not be prohibited from reviewing and commenting on the consultation for the Twyford Neighbourhood Plan.
Pregnancy and Maternity:	None	Neutral impact – it is not envisaged that the Twyford Neighbourhood Plan would have any impact upon this group as policies contained in the draft plan provide additional detail to existing policies in the council's local plans (e.g., Core Strategy and Managing Development Delivery local plans). The group would not be prohibited from reviewing and commenting on the consultation for the Twyford Neighbourhood Plan.
Marriage and civil partnership:	None	Neutral impact – it is not envisaged that the Twyford Neighbourhood Plan would have any impact upon this group as policies contained in the draft plan provide additional detail to existing policies in the council's local plans (e.g., Core Strategy and Managing Development Delivery local plans). The group would not be prohibited from reviewing and commenting on the consultation for the Twyford Neighbourhood Plan.

Based on your findings from your initial impact assessment, you must complete a full impact assessment for any groups you have identified as having a low of high negative impact. If No impact, or a positive impact has been identified, you do not need to complete a full assessment. However, you must report on this initial assessment and it must receive formal approval from the Assistant Director responsible for the project, policy or service change.

Initial impact assessment approved by....

**Trevor Saunders**



**Assistant Director Planning Service**

Date:.... 16/08/2022